



Risk Management Procedures for Alcohol and Sober Brothers

Updated Fall 2018 per the Fall 2016 national risk management updates.

1. Each chapter will have to identify Party Monitors or "Sober Brothers" for the **entire weekend**.
 - a. NPP Province Assembly Meeting is from the time you leave your house/school to travel to Province Assembly until the time you are back at home/school.
 - b. This time frame includes any of the scheduled province events and any of the activities your chapter does outside of the scheduled events. For example, if your chapter decides to go out/downtown on Saturday after the DJ/dance, your Sober Brothers must remain sober.
2. Each chapter will need to identify at least one Sober Brother for each day, and additional Sober Brothers to meet the 10% requirement, if needed.
 - a. For example, if your chapter has 12 brothers attending province, your chapter will need to have 2 Sober Brothers each day to meet the 10% requirement. You must round up any number that comes out as a fraction.
 - b. Pledges do not count as Sober Brothers, and won't count towards the number of required Sober Brothers.
 - c. Guests do not count as Sober Brothers, and won't count towards the number of required Sober Brothers.
 - d. The host chapter will need to meet a 20% Sober Brother policy. As they are the brothers familiar with the area, they will be available as a resource for the sober brothers from the other NPP chapters.
3. There will be a contact list for all of the NPP Sober Brothers. The list will be distributed to chapter Sober Brothers, Regents, and GCDs; and will be printed (1-2 copies) and available during the events if needed.
4. Sober Brothers must remain **completely sober** throughout their assigned shift and/or weekend. **Sober Brothers are not to drink/consume any (zero) alcohol during their shift as Sober Brother.**
5. Sober Brothers will be identified with a wristband provided at registration and must be worn all weekend, even when outside of the hotel. They will be provided with a glow stick to wear at the evening event on Saturday at the event.
 - a. The wristband will be discreet but identifiable by brothers, as name tags and Kappa Psi gear should not be worn outside of a planned event. If your chapter arrives outside of registration hours, the host chapter will have a brother to call/contact to receive your Sober Brother/Party Monitor packet.
6. Each chapter may determine their own Sober Brother rotation or schedule, as long as the entire weekend is covered.
 - a. For example, chapters may split the weekend into shifts or have one shift for the whole weekend. If your chapter chooses to split the weekend into shifts, you are encouraged to "tag team" the shifts.
7. Sober brothers can also be Grad brothers! Grad brothers are encouraged to volunteer to be sober brothers to help the province meet the overall 10% requirement.

8. Sober brothers need to be identified and signed up by the designated date (released by the Satrap and/or Risk Management Committee). The sign-up will consist of a Google Survey and/or sign-up spreadsheet.
 - a. All chapters that do not have the required number of Sober Brothers will be notified by the Satrap once the sign-up period ends.

9. Pledges attending Province Assembly:
 - a. **Regardless of age, pledges shall not consume alcohol while an attendee at province assembly.** This includes the time of registration Friday night to Sunday morning. This additionally encompasses locations outside of the hotel of the event (bars, breweries, restaurants, etc.). If any pledge is found guilty of breaking this policy, the Northern Plain Province Executive Committee and Province Supervisors will investigate and determine consequences.
 - b. Active brothers shall not consume alcohol with pledges at any time. Active brothers will act responsibly while an attendee at province assembly. If any active brother is creating a problem, this will be addressed and investigated by the province EC and consequences may occur.

10. Infractions of the Kappa Psi Risk Management Policy:
 - a. Any incidence breaking the province or international Kappa Psi Risk Management policy will be investigated by the Northern Plain Province Executive Committee and Province Supervisors. Consequences include but are not limited to suspension of the chapter, suspension of the brother, and others as seen fit by the NPP Executive Committee/Province Supervisors/Risk Management Committee/National Executive Committee.

Kappa Psi International Risk Management Resources:

International Policies and Procedures: <https://kappa-psi.com/policies/>
[Policy](#), [Procedures](#), [Risk Management Inquiry and Reporting Form](#), and [Risk Assessment Form](#).